

Application for Employment

We are pleased that you are interested in applying for a position with our Company. Terra Star is an equal opportunity employer and does not discriminate in hiring or employment practices on the basis of race, color, religion, national origin, age, sex, marital status, ancestry, veteran status, pregnancy, medical condition, citizenship status, genetic information, sexual orientation, gender identity, disability or other basis prohibited by applicable local, state, or federal law. No question on this form is intended to secure information to be used for such discrimination.

Personal Informatio	n: Please print in i	nk.	Position(s) ap	oplying for		
Date			🔲 Full Time	Part Time	Tempo	orary
Name				SS		
Last	First	Middle Initia	al			
Preferred Name		Telephone		_Alternative Nu	mber	
Address						
Street or PO B	хо		City		State	Zip
Have you ever worked unde	r a different name?	Yes 🔲 No	If yes, what name?			
Have you ever been employ	ed by us?	🗋 Yes 🗋 No	If yes, when?			
Do you have any relatives w	orking here?	Yes 🗋 No	If yes, indicate nam	ne and relationsh	nip:	
Are you 18 years of age or c	lder?	🗋 Yes 🛄 No				
Are you legally eligible for en Note: Proof of eligibility will be						
Are you capable of performin accommodation?		ctions required for t	he position for which	ı you are applyir	ig with or with	out an
Have you ever been convict	ed of a felony?	Yes 🔲 No				
If yes, please give the date(s	s) and details:					
Note: Answering "Yes" to the q and relevance to the position ap			y for employment. Fac	tors such as serio	usness and nat	ure of the violation
Education and Trair	ning:					
	Name and Loo	cation of School	Course of Study	Last Grade Completed	Did you Graduate?	Degree, Diploma, GED, Certificate or other
High School					Yes No	

High School		9 10 11 12	No No	
College/University			U Yes	
Post-Graduate		1 2 3 4	U Yes	
Business/Trade Technical		1 2 3 4	Yes	

Special Training, Licensing or Certifications: Describe any specialized training, licensing or certifications you possess you feel are relevant to the position for which you are applying.

May we contact this employer for a reference?	s 🔲 No	
Current or		Dates Employed (indicate month/year)
Nost Recent Employer		From: To:
lob Title		
Describe Major Work Duties		
Reason for Leaving		Supervisor Name & Title
Employer Address and Telephone Number		
May we contact this employer for a reference?	s 🔲 No	
Previous Employer		Dates Employed (indicate month/year) From: To:
Job Title		
Describe Major Work Duties		
Reason for Leaving		Supervisor's Name & Title
Employer Address and Telephone Number		
May we contact this employer for a reference?	s No	
Previous Employer		Dates Employed (indicate month/year) From: To:
Job Title		
Describe Major Work Duties		
Reason for Leaving		Supervisor's Name & Title
Employer Address and Telephone Number		
May we contact this employer for a reference?	s No	
Previous Employer		Dates Employed (indicate month/year) From: To:
Job Title		
Describe Major Work Duties		
Reason for Leaving		Supervisor's Name & Title
Employer Address and Telephone Number		1

	Name	Title	How are you affiliated?	Phone Number
1				
2				
3.				
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If applying for part-time, how many hours pe	r week would you like to work?	
On what date would you be available for work?		
Rate of pay expected \$	(per hour or annualized salary)	
How did you hear about a position with us?		

Applicant's Statement: Please read statements below carefully before signing this employment application disclosure.

I certify that the answers provided on this application are true, accurate and complete. I understand that any false information, omissions, or misleading information contained in this application or during the interview process, may be grounds for refusal to hire or may result in immediate termination. I acknowledge the confidential nature of the Company's business and agree to maintain the confidentiality of the business affairs of the Company and its customers, at all times, before, during and after my employment.

I acknowledge that an offer and acceptance of employment is of an "*at will*" nature, which means that I may resign at any time and the employer may discharge me at any time with or without cause. I further understand that no supervisor, manager or representative of Terra Star has any authority to enter into an agreement for employment for any specific period of time or to make any agreement contrary to these terms of employment, except such person or persons to whom such authority has been specifically granted by Terra Star.

I voluntarily consent to submit to a drug test at the request and expense of the Company and understand that Terra Star reserves the right to conduct random drug testing. For employment purposes and with my prior written consent, the Company may investigate my driving record and/or obtain consumer reports on me from time to time during my employment. I understand, if hired, I will be required to provide proof of identity and legal authorization to work in the United States. I also understand that Terra Star participates in the United States Department of Homeland Security E-Verify program and may utilize the Social Security Number Verification Service for wage reporting purposes. I understand that, if hired, a criminal background check may be conducted and my employment is contingent upon the results of that check as it pertains to my job duties.

I understand that my application for employment shall remain in Terra Star's active files for a period of six months. Active files will be purged of applications and/or resumes on file for more than one year. If I wish to extend my candidacy, I must reapply by submitting another employment application.

I hereby authorize all previous employers, to release to Terra Star any and all information regarding my employment. In addition, I authorize Terra Star to contact and obtain information from all references, employers, public agencies, licensing authorities and educational institutions to verify the accuracy of all information. I hereby further release Terra Star and any and all of its employees, of liability relating to, lawfully seeking and using truthful and non-defamatory information in the employment process.

I have carefully read, understand and will comply with all aspects of the employment disclosures stated in this document, and understand that completion of this application is not to be considered an offer of employment.

Signature of Applicant

Date

Please send completed application to recruitment@terrastarpoly.com

How to Fill out PDF on IOS

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